

EPOC/ASC

Monday, May 9, 2022
3:00pm-5:00pm • Via Zoom:



<https://rccd-edu.zoom.us/j/98283717902?pwd=RG1jY2NobHl5a1B6enRXMEJoN3oxUT09&from=addon>
Passcode: 745186

	Members	Liaisons/Admin./Staff/Guests
	Vacant <i>Faculty Chair</i>	Scott Blair
x	Kristine Di Memmo <i>Administrative Chair</i>	Inez Moore
x	Albert Jaramillo, <i>ASRCC President</i>	Wendy McEwen
x	Al Weyant-Forbes, <i>SAS Classified Co Chair</i>	Shari Yates
x	Thomas Cruz-Soto, <i>SAS Administrative Chair</i>	John Adkins
x	Carolyn Rosales, <i>SAS Faculty Chair</i>	Thea Quigley
x	Star Taylor, <i>T & L Faculty Chair</i>	Rachel Weiss
x	Lynn Wright, <i>T & L Administrative Chair</i>	Adrienne Grayson
x	Daniel Gregory, <i>T & L Classified Co Chair</i>	Kristi Woods
x	Tucker Amidon, <i>RDAS/ Faculty</i>	Matthew Brashier
x	<i>Mehran Mohtasham</i>	FeRita Carter
x	Stephen Ashby, <i>RDAS Classified Co Chair</i>	Natalie Halsell
x	Wendy McKeen, <i>GEMQ Faculty Chair</i>	
x	Casandra Greene, <i>GEMQ Classified Co Chair</i>	Peggy Lomas
x	Jacqueline Lesch, <i>Accreditation</i>	Tonya Huff
x	Marc Sanchez, <i>Student Equity</i>	Linsey Graff
x	Cynthia Morrill, <i>Faculty Chair Program Review</i>	Hussain Agah
	Patricia Avila, <i>Faculty Development Coordinator</i>	Ben Vargas
x	Gregory Anderson, <i>Ex Officio</i>	
x	Garth Schultz, <i>Ex Officio</i>	
x	Mark Sellick, <i>Ex Officio</i>	

- I. Approval of Agenda M/S/C – A. Weyant-Forbes/T. Amidon
 - o Motion to amend the agenda to include 9c. two sustainability initiatives from RDAS
- II. Approval of March 14, 2022 minutes M/S/C – N. Halsell/W. McKeen
 - o Motion to amend the minutes with the corrections of classified staff on the March minutes
- III. Open Forum
- IV. Equity Minded Best Practices
 - o Al reported the LGBTQ summit was impactful. The number of gender-neutral restrooms was discussed. Santa Monica college did a great job how they scaled up the gender-neutral restrooms. RCC has done a good job but sometimes these restrooms are locked.
 - o Anderson shared the Guided Pathways institute team was Kristi, Lynn, Courtney, Adrienne, Garth, Lorena, Regina. The work was centered on equity and was reminded of how much progress our college has done. Kudos to the team. The work will move the needle at RCC.
- V. ASRCC Updates
 - o Planning for the service hour banquet

- Working on budget
- Elections are next week, help with social media is appreciated.

VI. College Updates – G. Anderson

VII. Accreditation Updates – J. Lesch/ K. Di Memmo

VIII. Leadership Council and Committee Reports

a. Leadership Council Updates/ Report Outs – LC Chairs

RDAS – DLR group presented, approved five resource committee bylaws, approved buy nothing program, donation, branding guide discussed approved. Tucker’s last meeting as RDAS co-chair.

TLLC – Good conversation surrounding the campus, how can faculty shift between modalities, cost no cost low cost. Not equitable to a student that gets a course that is labeled no cost low cost and then they change it at the last minute. Will further the conversation and invite Sally Ellis. Text books that have been digitized vs online version. Reading the book being a student ready college.

SAS – Discussion on support of indigenes students on campus and ways to support, who do we need to add to the conversation. Suggestions of reaching out to Sherman Indian school. Offering pilot courses and curriculum. DLR group talked about sustainability. Student life discussions helping students to completing their degree, equity minded institute. Food pantry availability for students.

GEMQ – Discussed review of the VP plans, expecting them by the end of this month, handling review differently will have breakout groups review each of the four VP plans, prioritization 101 document discussed, discussed being voting members and not just observers more voices, discussed a formation of equity inclusion and engagement committee, reviewed the NACCC survey run by the national assessment colligate. Survey results show mattering and affirmation is key to our student and colleagues. We want to know what we are doing actually matters. Some comments from the survey are to be more human, have an ally in the classroom. Plan on sending out a pre-survey, what are the objectives for the upcoming year, closing the loop, did your input matter.

Anderson asked with adding a college wide equity committee will that go through GEMQ?

Suggestion is to create a committee similar to Norco’s equity committee it is in addition to the student equity committee.

b. Equity – M. Sanchez/K. Woods

- On year two of the USC race and equity alliance. Series of monthly webinars invite a team of 10 people to attend meetings. All resources are given out to the college. Recently created equity

connect. There are all kinds of readings related to equity, materials posted, promising a lot in the meantime we have some of the recordings and studies. Will post the registration link in the chat and share the flyer.

- Student equity plan is due in November group of 10 employees and 3 students. New equity plan making sure college focus is on racial equity. Region 9 has equity leaders' group unique in the state. Presentation at academic senate.
 - We should be getting the actual data to assess the metrics. Emphasis on challenges of writing plans that are deliberate. Focus on racial equity tends to have resistance. We had a college diversity committee ours was led by Cecilia Alvarado. There is a need and a big difference between diversity and equity work.
 - Marc is part of the district group noted that Norco and Moval have a diversity committee but RCC does not. Dr. Anderson shared that we need to look at this in a thoughtful mindset once the new Dean starts.
 - What is EPOC thoughts on the new diversity committee, it has been dormant, where does this fall in the priority. Norco's diversity, equity and inclusion was shared, suggested find funding for this summer to work on it draft proposal be ready for review for fall. Survey to LC chairs, senate, CSEA for summer participation.
 - Ongoing discussion regarding creating the diversity committee
- c. Guided Pathways – K. Di Memmo
- A group went to the CAGP institute focus on sense of belongings, connecting students with peer mentors, CCAP focus and focus on intentional with marginalized students.
 - Adrienne shared great conversations on what are we doing specifically for our African American students, what does it look like in all areas.
 - Garth shared good points to start with onboarding, how to change things for the better Courtney carter is energized on this focus. This conference you are on task the whole time.
 - It was great to have Norco college in the room with us and help with districtwide solutions.
- d. Program Review – C. Morrill/W. McEwen
- PR work is almost done, had a gathering for everyone on program review for all the work that was completed.
 - Wendy, Cynthia and the incoming chair will attend the district PR meeting,
- e. Faculty Development – P. Avila
- There is a presentation May 12th during college hour via zoom

on Veteran's services.

- f. Professional Development – N. Halsell
 - o During the month of May identifying fun activities for CSEA May 16 – 20
 - o May 25th annual service awards
 - o Professional development plan is being development and presented to EPOC and RDAS.

IX. New Business/Discussion

- a. HEERF Annual Report – K. Di Memmo
 - o Link provided in the agenda, located on website, analysis what we have spent money on, allocating money including technology, hot spots, technology for students, information on what we have done well, what can we do differently. Accountable with what we have spent. Thanks to Wendy and financial team. We will plan much better next year.

b. Capital Projects Updates – G. Anderson

- o There are a number of projects in the works but most urgent is related to the throwing sports. We prioritized as a college among that is the throwing sports. When the bond didn't pass things slowed down. Throwing sports needs to move in a higher position. We got estimates and found out we would be endangering students. Estimate was low, the current cost is two million dollars. Costs are rapidly escalating. College is in a dilemma because we don't have two million dollars. The only place for savings is salary savings.
- o STEM engagement center plans submitted last month. During fall will gather feedback and approval in October/November. We cannot move forward yet because we do not have the funding.
- o Every year we have salary savings and have decided to use some of those funds for the throwing sports.
- o Faculty coaches and staff worked together to identify architects and working with Gensler who contracted for a topo graphical study. Gensler will meet with the committee right before commencement. Will provide a range of possibilities. We are not able to come up with funding for everything brand new. What can we do in the meantime to support our facilities?

Added agenda items:

- o Buy nothing proposal – promote the gift of economy, nothing bought or shared, use of discord as a way for communication. How do we make sure it is secure and not used inappropriately? Sign up using student emails. Consulted with risk management to make sure there is no liability danger.
- o Share swap bins – leave donations or pick up items they need, secure and safe location is needed. Want to make sure a classified staff is not held responsible. ASRCC expressed interest in helping. Few locations pointed out. Not looking for approval today, approved at RDAS two weeks ago. Would like to act on it today or by the end of the term. Put near student resource center and could put in storage closet in the evenings. Faculty volunteered to check on it and make sure

clean and organized.

- Buy nothing - faculty volunteered to monitor, discord will have to provide rccd email,
- Suggestion to call a meeting to discuss and vote so that we follow the brown act. It was decided EPOC/ASC Wednesday 25th for the first 15 minutes.
 - c. Updated Strategic Planning Constitution and Bylaws – K. Di Memmo/M. Sellick
- Di Memmo shared highlighted in yellow changes to be made, kudos to Casandra and Mark reviewed for title 5 changes.
- More updated language for TL, spent a couple years changing strategic responsibilities. Check with Star.
- Make sure LC's give it a close read, and give a preliminary pass.
 - Motion to approve this version be sent to senate with updates in the fall C. Greene/T. Amidon
 - d. Assessment Report – J. Whitton/D. Kruiuzenga-Muro – postponed
 - e. [Annual Strategic Planning Report Card](#) – W. McEwen
 - f. 2022 Accreditation [Annual Financial Report](#) – J. Lesch/K. Di Memmo
 - Provided update to academic senate, and posted on website. No recommendation from our audit, financial report must report HEERF dollars on our report. Everything was submitted on time.
 - g. Marketing Updates (Marketing Request form, Branding Document) – P. Lomas
 - Brand guide approved by RDAS, broken out by chapter, download colors, logos, expanded a little more, outside vendors will want to know why our brand is the way it is. The college seal is to be used by Dr. Anderson's office mainly. There is a primary logo for everyone else to use.
 - Marketing requests – services are provided by Liz, Tony, Fred, Leo to create graphics, videos, posting. Manage website, news and announcement, college calendar, events. If you have your own social media link it to marketing.
 - Graphics for your event no need to create a 8x10 for graphics for your events. We can't post on social media 8x10 just make it square.
 - Marketing can help promote your event, classes and any good news.
 - Motion to approve the branding guide T. Amidon/C. Greene
 - h. DLR Report
- Presentation - Update given on sustainability and climate action plan now in draft format of major goals and actions.
- X. Adjourn – 5:02pm motion by T. Amidon/A. Weyant-Forbes

Minutes submitted by: Melinda Miles