

Riverside City College
Teaching & Learning Leadership Council (TLLC)
March 28, 2022 | Meeting Minutes
Meeting held on Zoom

Members present: Star Taylor, Melissa Harman, Diana MacDougall, Sal Soto, Mia Timme, Peter Curtis, Gregory Russell, Brandon Sumrall, Jeanine Gardner, Daniel Gregory, Lynn Wright, Brit Osgood-Treston, Star Romero, Diana DeCastro, Daniel Turrubiarres, Sharon Walker, Aubrey Weston, and Kristi Woods

Members unable to attend: Nicholas Rodriguez, Matthew Brashier and James Knieriem

Guests present: Kristine DiMemmo, Shari Yates, Tammy Vant Hul and John Adkins

- I. **Call to Order** – Meeting called to order at 3:04 pm
- II. **Approval of the Agenda**
 - A. Add a discussion about meeting format
 - B. M/S/C MacDougall/Sumrall
- III. **Approval of Minutes** from February 28, 2022
 - A. V.C. bullet 2 – should be **80%** of target
 - B. M/S/C MacDougall/Woods. Approved by consensus.
- IV. **Check in**
 - A. Council members checked in
- V. **Committee Reports**
 - A. Faculty Development – no report
 - B. Curriculum Committee
 - VPAA Lynn Wright reports that the catalog is in its final stages and will be completed soon. The catalog has new developmental courses for Math and English bringing us into compliance with AB705 to be offered Fall 2022.
 - C. Strategic Enrollment Management (Lynn Wright)
 - Plans to rewrite a new Strategic Enrollment Plan now that the current plan has sunset are underway. A grant has been received to write Adult Education plan as well.
 - Goal is to have the plan completed in this term, have feedback in the summer and have it ready to go to leadership councils in the Fall and to the Board of Trustees by December 2022
 - D. Distance Education – submitted by email
 - E. Guided Pathways
 - Kristi DiMemmo provided a power point on Guided Pathways (already presented to EPOC and Academic Senate)
 - Program maps will be updated with careers in mind, engagement centers will be restructured with culture and academics in mind.
 - F. Department Leadership Council – Lynn Wright
 - DLC had a retreat last week, zero cost textbooks will be added to the class schedule, as required. Further conversations with Academic Senate regarding low/zero cost textbooks.
 - G. Integrated Academic Support – no report
 - H. Equity – Kristi Woods presents
 - Student Equity chair, Marc Sanchez will be stepping down; elections will be held this

month to finish the term, then a regular election will be next year.

- Data collection and reflection on the new student equity plan is taking place; each metric needs to be focused on the groups with the highest need
- Discussion regarding percentage of each student population and how that should be represented in completion rates, for example, the percentage of a student population is one group, that same percentage should be the completion rate – the proportion should be equal.

I. Open Education Resources – no report

VI. New Business

A. Student Update – no report

B. Mask mandate, booster mandate, cleared4 response

- Students upset about taking unnecessary booster
- Mask mandate – good feedback, some are remaining masked
- Discussion regarding asking students to use masks during office hours
- Cleared4 is not as accurate as we would like to believe it is; students may not be committed to the honor system especially if they have an exam, masks were a basic level of protection and it may have been better to do away with Cleared4 rather than the mask mandate.

C. Schedule of Classes Modification

- MVC & NC website allows for students to see and search in the schedule of classes live.
- Modification needed for RCC; the new schedule should be more accessible and have student-friendly language
- Intent is to have a new searchable schedule ready for Fall, dependent on District IT.

D. Book discussion

- What does student-ready mean?
- Equity Convo-how are you showing your students they matter? How are you affirming your student's personhood and existence?

E. Teaching and Learning Policies – keep it or burn it. What's working and what's not?

- How do we become a student-ready college? How do we come together as a whole college to be ready for our students? - Daniel Gregory
- Ch. 1: In Search of the Student-Ready College

VII. Open Forum

VIII. Adjournment

A. Motion to adjourn at 4:58 p.m. M/S: Harman/DeCastro

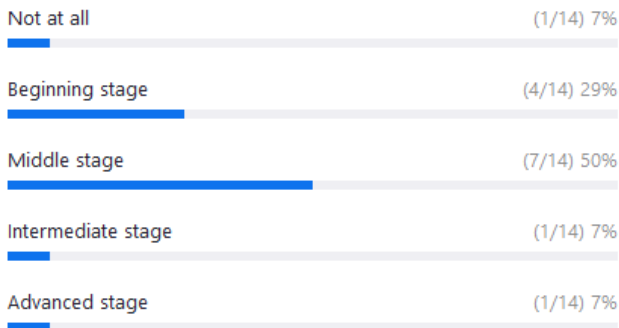
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1

Poll ended | 1 question | 14 of 14 (100%) participated

1. 1.To what extent do you believe that RCC is a student-ready college? (Single Choice) *

14/14 (100%) answered



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Share Results

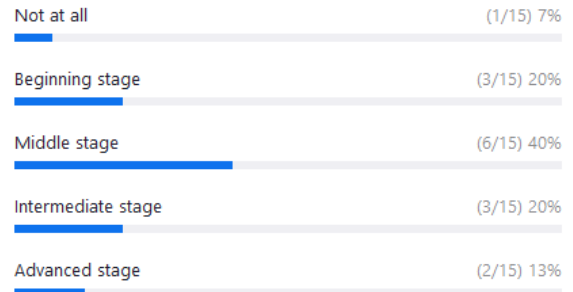
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2

Poll ended | 1 question | 15 of 15 (100%) participated

1. To what extent do you see yourself as a change agent in leading RCC to be a fully student-ready college? (Single Choice) *

15/15 (100%) answered



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Share Results

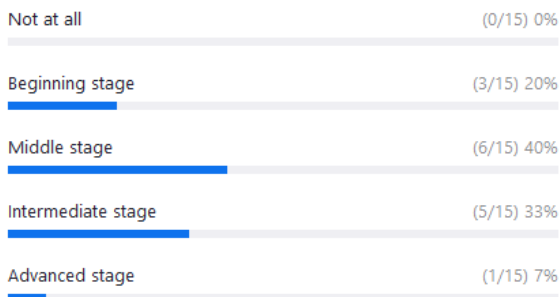
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Poll ended | 1 question | 15 of 15 (100%) participated

1. To what extent do you feel prepared to take action toward leading the college to be truly student ready? (Single Choice) *

15/15 (100%) answered



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