

Addendum • September 2022

CATALOG



2022-2023

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CORRECTIONS

The program chart on page 135 erroneously lists Sustainability in Economics and Society as eligible for plan A, B, or C. This degree is only eligible for plan C.

The program chart on page 135 erroneously lists Sustainability in Science and Technology as eligible for plan A, B, or C. This degree is only eligible for plan C.

The Paralegal Studies Degree (AS591/AS591B/AS591C) erroneously left off RLE-82 as an option under speciality courses. Please see the updated degree requirements below.

PARALEGAL STUDIES PARALEGAL STUDIES (R) AS591/AS591B/ AS591C

This program prepares individuals to perform research, drafting, investigatory activities, record-keeping and related Paralegal administrative functions under the supervision of an attorney in a law firm, public or private entity, and/or within a courtroom setting. This includes instruction in legal research, drafting legal documents, appraising, pleading, courthouse procedures, and legal specializations.

Program Learning Outcomes

Upon successful completion of this program, students should be able to:

- Produce written legal documents involved in litigation. Utilize electronic resources to research law and apply it to a given set of facts.
- Utilize appropriate judicial council pleading forms to produce documents required for pursuing and defending a lawsuit.
- Demonstrate a working knowledge of discovery tools and their functions as they relate to trial.
- Demonstrate ethical behavior of paralegals relevant to the attorney/ client relationship

Required Courses (37.5 units)	Units
Level I Courses	
BUS-18A Business Law I	3
PAL-10 Introduction to Paralegal Studies	3
PAL-64 Legal Research and Computer Applications	3
PAL-65 Law Office Technology	3
PAL-68 Civil Litigation and Procedures I	3
Level II Courses	
BUS-18B Business Law II	3
PAL-14 Legal Ethics	3
PAL-70 Law Office Policies, Procedures and Ethics	3
PAL-72 Legal Analysis and Writing	3
PAL-78 Civil Litigation and Procedures II	3
Specialty Courses (Select 9 units from the following)	Units

BUS-15	Street Law	3
COM-1	Public Speaking	3
OR		
COM-3	Argumentation and Debate	3
PAL-80	Internship Project	1.5
PAL-81	Bankruptcy Law and Procedures	3
PAL-82	Immigration Law, Practices and Procedures	3
PAL-83	Estate Planning and Probate Procedures	3
PAL-84	Criminal Law and Procedures	3
PAL-85	Family Law and Procedures	3
PAL-86	Tort Law and Alternative Dispute Resolution	3
PAL-87	Trial Practice Preparation and Procedures	3
PAL-89	Sports Management and Entertainment Law	3
PAL-90	E-Discovery and Litigation Support	3
RLE-82	Legal Aspects of Real Estate	

Associate of Science Degree

The Associate of Science Degree in Paralegal Studies will be awarded upon completion of the degree requirements, including general education and other graduation requirements as described in the college catalog.

UPDATES

The following course updated the prerequisite to include MAT-9 and MAT-36.

MAT-1A Calculus I

Units: 4.00

Prerequisite: MAT-10 or MAT-23 or MAT-9 and MAT-36 or qualifying placement.

Functions, limits, continuity, techniques and applications of differentiation, the Fundamental Theorem of Calculus, and basic integration. 72 hours lecture and 18 hours laboratory. (Letter Grade or Pass/No Pass option)

The following course were just approved at UC transfer for Fall 22:

- CIS/CSC-12
- CIS/MAT-70A
- CIS-68A
- CIS-68B
- HIS-16
- HIS-17
- HIS-18
- HIS-38
- MAT-1AH
- MAT-9
- MAT-70B,
- MUS-P52A
- MUS-89H
- PSY-11
- SOC-21
- PHO-20

